

**University of Connecticut Department of Mechanical Engineering  
INDEPENDENT STUDY APPROVAL REQUEST**

**Instructions to obtain approval for independent Study:** An undergraduate student requesting an independent study will need to apply with all required forms and materials to obtain approval prior to the commencement of the independent study which is no later than the last day of adding/dropping courses without additional signatures.

**Procedure:** The student will prepare this form with the instructor of the independent study, and submit it along with the University's independent study form electronically to the Director of Undergraduate Studies for the approval.

Title of the Independent Study:.....

Student's Name and PS Number:.....

Student's email address:.....

Number of credits requested:.....

Date of Request:

Instructor's name: .....

**Description of the independent study:** Include the list of topics to be covered and any books and other references to be used

**Assessment:** Describe how the final grade will be determined

Student Signature:.....

Date:

Instructor Signature:.....

Date:

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Approval by ME Department Courses and Curriculum Committee Chair

Number of Credits approved for the independent study:.....

Signature:.....

Date:

# Independent Study Authorization

Return to: Office of the Registrar, Unit 4077  
Wilbur Cross Building, 233 Glenbrook Road  
Storrs, Connecticut 06269-4077

Student Name \_\_\_\_\_ Student ID:

Subject area: \_\_\_\_\_ Catalog No: \_\_\_\_\_ Section: \_\_\_\_\_ Class No:

Maximum units authorized by instructor:

**Note:** Instructor can report number of units actually earned, which may be fewer than, but not exceed, maximum authorized here in writing.

Year:  Fall  Inter session  Spring  May Term  Summer Session I, II, IV

Name of Project to appear on  
Transcript (please print clearly): \_\_\_\_\_

Authorization cannot be processed unless all signatures have been obtained.

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Instructor: \_\_\_\_\_ Date: \_\_\_\_\_

Dept. Head: \_\_\_\_\_ Date: \_\_\_\_\_

Dean (if applicable): \_\_\_\_\_ Date: \_\_\_\_\_

Students wishing to study a subject independently, for credit, must find an instructor to supervise the project. The instructor and the student then agree on the number of credits the student may earn. The student must complete an Independent Study Form, have it signed, and deliver it to the Registrar.

Without special permission, students may not register for or earn toward the degree more than six credits each semester in any one or combination of independent study, special topics, and variable topics courses. To increase this limit, students must consult with their advisor and get the permission of their academic dean.