



University of Connecticut  
*School of Engineering*  
***Department of Mechanical Engineering***

**ME MISSED SEMINAR MAKEUP FORM**

Procedure:

1. Attend an UConn Engineering seminar of your choice during the Semester.
2. Complete the form and have faculty in charge sign below.
3. Return to the Professor coordinating the seminar ***BY THE LAST DAY OF CLASS FOR THE SEMESTER.***

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Date: \_\_\_\_\_

This letter is to verify that \_\_\_\_\_ has attended the seminar entitled \_\_\_\_\_  
\_\_\_\_\_ by \_\_\_\_\_ (speaker)  
in the \_\_\_\_\_ department on \_\_\_\_\_ (date).

**Faculty in Charge of Seminar:** \_\_\_\_\_

**Faculty Signature:** \_\_\_\_\_